



MINUTES

5.a

City of Holmes Beach City Commission Work Session

January 23, 2024, 2:00 p.m.
Patricia A. Geyer Commission Chambers
5801 Marina Drive, Holmes Beach FL 34217

Present: Commissioner Diggins, Commissioner Kerchner, Commissioner Morton,
Commissioner Soustek, Chair Schaefer

Staff Present: Mayor Titsworth, City Attorney Augello, City Clerk Johnston, Chief
Tokajer, Director of Development Services Minor

1. Call to Order

Chair Schaefer called the meeting to order at 4:13 p.m.

2. Roll Call

3. Comments By The Public

None.

4. Unfinished Business

4.a Draft Ordinance 24-03 - Five-Year Schedule CIE Updates

Director of Development Services Minor informed the Five-Year Schedule of Capital Improvement Element (CIE) Updates is an annual update and does not require State review. It does, however, get forwarded to the State for their records. It is an amendment to the Comprehensive Plan adding the new five-year Capital Improvement Plan Chart and updating the School Facilities Plan.

Action: There was unanimous consensus that Draft Ordinance 24-03 be forwarded to the February 13 meeting for First Reading.

5. Announcements

6. Questions and Comments

6.a Questions and Comments from Mayor and City Commission

Purchase of Cottage

Mayor Titsworth announced the property located at 48th and 4th Streets has been purchased and the 1928 cottage was scheduled for demolition. However, the owner of the cottage has expressed their interest in donating it to the City. The cottage is in great condition and has cypress panels inside.

The City is in the process of obtaining costs for relocating the cottage to one of the Grassy Point lots where it will be utilized as an educational facility. Further information will be brought forward for Commission action once details are finalized. Mayor Titsworth suggested the City may also reach out to Island Contractors for donations.

City Center Signals

Commissioner Morton asked if the signal process at Gulf and Marina Drives could be corrected. He noted pedestrians will often walk across the street without pushing the Pedestrian Crossing Signal. In addition, drivers will continue to drive through the crosswalk even when the Pedestrian Crossing Signal is flashing.

Chief Tokajer informed he has asked Supt. of Public Works/City Engineer Kamiya to place signage for activating the signal on both sides of the signal pole, instead of only being on one side. When he sees someone getting ready to cross, he will ask that they push the button prior to crossing.

6.b Questions and Comments from City Attorney

None.

6.c Questions and Comments from Staff

None.

6.d Questions and Comments from The Public and Press

7. Adjournment

Chair Schaefer adjourned the meeting at 4:20 p.m.

Motion Approved

Stacey Johnston, MMC, City Clerk

Minutes Approved